

Business Applications Manager

Job Summary

We are looking for a Business Applications Manager to join our team in Sweetwater, Texas! The Business Applications Manager will manage, direct, and support deployment, maintenance, and other services related to the software applications used within the organization.

Duties / Responsibilities

- Oversees and assists with the selection, implementation, and installation of software applications used by the organization
- Oversees the use of various software application systems for the organization – focusing on ERP and Accounting
- Identifies and resolves issues within the software
- Supports and trains users in business software applications and processes
- Develops new processes to streamline business practices
- Performs other related duties as assigned

Required Skills / Abilities

- Excellent verbal and written communication skills
- Proficiency with Microsoft applications including Access, Excel, Crystal Reports, SQL and Dynamics GP
- Working knowledge of communication technology
- Thorough understanding of internet/intranet, including experience with specific network environments and protocols in use at the organization
- Excellent attention to detail and analytical skills

Education / Experience

- Bachelor's degree in IS, Engineering, Computing, or related field required; Master's degree preferred
- Experience with technical degree acceptable

Physical Requirements

- Must be able to lift up to 15 pounds at a time
- Prolonged periods sitting at a desk and working on a computer

Compensation / Benefits

- Salary is dependent upon experience
- Health Insurance
- Dental Insurance
- Vision Insurance
- Life Insurance
- 401(k) Retirement Plan
- Cafeteria Plan
- Paid Time Off